

**KING COURT MEETING MEET & GREET**  
**SIGNING OF RESIDENT PARTICIPATION PLAN**  
**NOVEMBER 15, 2012**

The meeting commenced at 7:21 p.m. at the East Hartford Cultural Center.

Residents in attendance were: Maria Claudio 27 KC; Ana Delgado 40 KC; Anabel Gomez 21 KC; Violet Gonzalez 76 KC; Shannon Harris 69 KC; Mary Lou Hill 53 KC; Mary Holmes 10 KC; Christina Koutsopoulos 68 KC; Suzette Lewis-Wright 16 KC; Rachel Robar 30 KC; and Denise Summers at 63 KC.

Non-King Court Residents in attendance were: Debra Bouchard, EHHA Executive Director; EHHA Chairman Robert Keating; EHHA Vice Chairman James Kate; EHHA Commissioner Hazelann Cook; Brenda Pliszka, EHHA Executive Secretary/HR Director; Kelly McDermott, EHHA Senior Manager; Brenda Hernandez, EHHA Interpreter; Esther Clarke, Town Council Liaison; Les Williams, PHRN; James White, PHRN; Ann Estrade, PHRN; Michael White, PHRN; Melody White, PHRN; Peter Hance, Bridgeport Housing Authority; John Cook and Doug Jackson.

Ms. Bouchard introduced the EHHA staff and stated that we are here today to sign off on the Resident Participation Plan between the East Hartford Housing Authority and the King Court Residents Association.

Ms. McDermott asked if everyone received the handouts that are on the table, which includes the information regarding the Resident Participation Plan and the actual Resident Participation Plan that will be signed off at the meeting tonight.

Ms. McDermott said since she began in August she has met with the residents of King Court several times which has enabled us to get to the place we are today. She gave a brief overview of the Resident Participation Plan. Ms. McDermott explained in 2011 the State Legislature passed a Public Act 11-72 which assured residents a real voice when decisions are being made about the future of their homes. She reviewed the key elements of the Resident Participation Plan. Ms. McDermott then reviewed East Hartford's Plan – Established jointly by the King Court Resident Association and EHHA (See Attachment).

Ms. Bouchard asked Ms. Hill if she would like to make any comments in regards to the process that is going on.

Ms. Hill said the King Court residents association will be having elections on Monday, November 19, 2012 at 6:30 p.m. at 64 King Court to select two tenant representatives to represent King Court as advisory members on a proposal development committee. Notices will be going out to all tenants of King Court. Ms. Hill said one thing we know we want is continued communication with the Housing Authority. Some of the items the King Court residents may want included in the RFP are: speed bumps, cul de sac and community center.

Ms. McDermott said there are two key elements: selection of the two tenant representatives and hold two committee meetings. The Housing Authority will get out to King Court and answer any questions on the process and get more information to the residents on the process because it is a very important opportunity for the residents to be involved.

Ms. McDermott said there needs to be a seven day notice to residents. Meetings will be at convenient hours and a convenient location. The meetings can be held in the evenings or on weekends if more participation is needed. Ms. McDermott asked if anyone had any questions on the process that we explained tonight.

At 7:40 p.m. the official signing of the Resident Participation Plan occurred. The document was signed by Debra Bouchard, Executive Director of the East Hartford Housing Authority and Mary Hill, President of the King Court Resident Association.

The meeting was adjourned at 7:45 p.m.

KING COURT MEET & GREET  
SIGNING OF REISIDENT PARTICIPATION PLAN

November 15, 2012  
7:00 PM – 8:00 PM

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**What is a Resident Participation Plan?**

A resident participation plan describes a specific, ongoing process to enable meaningful resident participation during the planning, implementation and monitoring of revitalization or disposition activities.

Public Act 11-72 establishes a reliable, inclusive planning process, so that residents will be assured a real voice when decisions are being made about the future of their homes.

Key elements of a resident participation plan include:

- Notice of the right of residents to form a tenant organization;
- regular and substantial involvement of the tenant organization's representatives in implementing the participation plan;
- Information about technical assistance resources for residents;
- The right of residents to include advocates in planning activities;
- Opportunities for residents to participate and provide input in RFP development and selection panels to choose development partners and consultants;
- The availability of documents, including design plans and funding applications for inspection by residents at a readily accessible location.

**East Hartford's Plan – Established jointly by the King Court Resident Association and EHHA**

1. In partnership, EHHA and the Association will hold two public meetings with King Court residents to review the disposition process and solicit input from residents about issues that the EHHA should address in preparing the development guidelines and selection criteria for the property.
  - ***Tentative Meeting dates are Tuesday, November 27, 2012 and Wednesday, December 5, 2012. An official notice will be issued to all residents.***
2. Two tenant representatives, chosen by the King Court residents at a meeting of the resident association, will participate, as advisory members on a proposal development committee.
  - ***Election taking place on Monday, November 19, 2012. Contact Mary Hill for additional information at 860-569-7729***
3. EHHA will issue the Request for Proposals and the two tenant representatives will participate and shall have input into the selection process, but the final decision as to which proposal will be selected will be the sole determination of EHHA.
4. Community Review Meeting(s): The highest ranked developer(s) will make a presentation to community residents to explain their proposed development and respond to questions or concerns.
5. Notices of all meetings will be provided at least 7 days prior to the scheduled date.

KING COURT CONOCER Y SALUDAR  
FIRMA DEL PLAN DE PARTICIPACIÓN DEL RESIDENTE  
15 de noviembre 2012  
7:00 PM – 8:00 PM

**¿Qué es un Plan de participación de los residentes?**

Un plan de participación de los residentes describe un proceso específico y permanente para permitir la participación significativa del residente durante la planificación, ejecución y seguimiento de las actividades de revitalización ó disposición.

Ley Pública 11-72 establece un proceso confiable, inclusive la planificación, por lo que los residentes se garantizarán una verdadera voz cuando se toman decisiones sobre el futuro de sus hogares.

Los elementos clave de un plan de participación de los residentes son:

- Una notificación del derecho de los residentes a formar una organización de inquilinos;
- Participación regular y sustancial de los representantes de la organización del inquilino en la aplicación y participación del plan;
- Información sobre los recursos de asistencia técnica para los residentes;
- El derecho de los residentes para incluir a los abogados en la planificación de las actividades;
- Oportunidades para los residentes a participar y aportar en el desarrollo de RFP y los comités de selección para elegir los socios de desarrollo y consultores;
- La disponibilidad de los documentos, incluyendo los planes de diseño y aplicaciones de fondos para la inspección por los residentes en un lugar fácilmente accesible.

**Plan de East Hartford - Establecido conjuntamente por la Asociación de Residentes King Court y EHHA**

1. En asociación, EHHA y la Asociación llevará a cabo dos reuniones públicas con los residentes de King Court de revisar el proceso de disposición y solicitar la opinión de los residentes sobre los temas que debe abordar la EHHA en la preparación de las directrices de desarrollo y criterios de selección para la propiedad.

***Las fechas provisionales de reuniones están Martes, 27 de noviembre 2012 y el Miércoles, 05 de diciembre 2012. Un aviso oficial se extenderá a todos los residentes.***

2. Dos representantes de inquilinos, elegidos por los residentes King Court en una reunión de la asociación de residentes, participarán como miembros consultivos sobre un comité de desarrollo de la propuesta.

***Elección tendrá lugar el Lunes, 19 de noviembre 2012. Póngase en contacto con Mary Hill para obtener más información en 860-569-7729***

3. EHHA emitirá la solicitud de propuestas y los dos representantes de los inquilinos van a participar e introducirán el proceso de selección, pero la decisión final en cuanto a qué propuesta será seleccionada será la única determinación de EHHA.

4. Revisión de las reuniones de la Comunidad (s): Los desarrolladores de alta clasificación harán una presentación a los residentes de la comunidad para explicar su propuesta de desarrollo y responder a las preguntas o inquietudes.

5. Los avisos de todas las reuniones se proporcionarán por lo menos 7 días antes de la fecha programada.